

NORTH LINCOLNSHIRE COUNCIL

**ASSETS, CULTURE AND HOUSING
CABINET MEMBER**

**MAJOR PARTNER MUSEUM FUNDED POST –
NORTH LINCOLNSHIRE MUSEUM SERVICE**

1. OBJECT AND KEY POINTS IN THIS REPORT

- 1.1 To approve the establishment of a fixed term post of Collections Assistant.
- 1.2 The key points of the report are as follows:
- The Arts Council England has awarded Major Partner Museum status to the Humber Museums Partnership (HMP). The partnership is made up of North Lincolnshire Museum Service, East Riding of Yorkshire Museums and Hull City Museums.
 - Major Partner Museum status brings with it £2,500,000 of funding over three years – 2015-2018.
 - The post will deliver on key projects identified within the bid.
 - The Arts Council England grant will pay the full cost of the post up until 31 March 2018.

2. BACKGROUND INFORMATION

- 2.1 Arts Council England has awarded a grant of £2,500,000 jointly to North Lincolnshire Museum Service, Hull City Museums and East Riding of Yorkshire Museums.
- 2.2 The Arts Council England grant will fund improvements to the galleries in the North Lincolnshire Museum. We aim to make the galleries more attractive to families.
- 2.3 Some of this funding is to be used to employ one fixed term Collections Assistant at the North Lincolnshire Museum. The funding will pay for all the costs of the post. The partnership board require that the post is advertised externally.

3. OPTIONS FOR CONSIDERATION

3.1 The Cabinet Member is asked to approve the establishment of the post of Collections Assistant. This will enable us to deliver the improvements to the galleries at the North Lincolnshire Museum.

4. ANALYSIS OF OPTIONS

4.1 We need to establish the post to ensure we have the staff resources to enable the whole project to proceed. Without the post we would not have the capacity to deliver the project. The longer-term benefits include raising the profile of the museum services throughout the region and increasing the visitor numbers to our venues.

5. RESOURCE IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)

5.1 There are no additional financial implications for the council. The Arts Council England grant will meet all costs in full.

5.2 We have written a job description for the post. Human Resources have evaluated the post at Grade 5 using the council's Job Evaluation process. The post will be fixed term until 31 March 2018. The annual cost amounts to £22,629 based upon the mid-point of the salary grade and inclusive of on-costs.

5.3 There are no other implications.

6. OUTCOMES OF INTEGRATED IMPACT ASSESSMENT (IF APPLICABLE)

6.1 Not applicable.

7. OUTCOMES OF CONSULTATION AND CONFLICTS OF INTERESTS DECLARED

7.1 There are no known conflicts of interest to highlight.

7.2 The Trade Unions have received a copy of this report. Any comments will be fed back at the briefing.

8. RECOMMENDATIONS

8.1 To establish the post of Collections Assistant.

8.2 To begin the recruitment process to fill the post.

DIRECTOR OF PLACES

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Date: 11 November 2015

Background Papers used in the preparation of this report: none

Where appropriate the report has been seen and commented on by (✓ or n/a)