

STREET TRADING AND COLLECTIONS POLICY REVIEW WORKING GROUP

**13 August 2009 – 2.00 pm
International Room, Pittwood House,
Scunthorpe**

Present: Nicola Ellis, NLC Licensing (Chair)
Joanne Robertshaw – NLC Licensing
Sheila Wilson – NLC Licensing (Minutes)
Cllr Darrell Barkworth – Licensing Committee Chair and
Representative of STAG
Margaret Price – Tourism Services
Caroline Maguire – Epw & Owston Ferry Town Council
Alan Searle – Barton Town Council
Maureen Neal – Brigg Town Council
John Bailey – NLC Neighbourhood Services
Graham Hunt – NLC Neighbourhood Services
Jack Startin – Kirton in Lindsey Town Council
John Fullerton – NLC Markets
Simon Batt – Legal & Democratic Services
Pete Scott – NLC Highways
Kevin Lockwood – The Parishes
Peter Golightly – The Foundry
Cllr Rob Waltham – Burringham & Gunness Ward
Cllr Carl Sherwood – Brigg & Wolds Ward

1. Apologies

PC Barry Gardner – Humberside Police
Graham Fowler – NLC Markets
Nick Bramhill, NLC Licensing
Phil Hotchin, NLC Neighbourhood Services

2. Introductions

2.1 All persons present introduced themselves.

3. Outlining Aims of the Working Group

3.1 The chair made everyone aware of the current legislation, when it was adopted, when and why the policy is in place.

3.2 NE stated that the working group had been set up to include representatives from local businesses, ward, town and parish councils and the local authority. Although there is legislation in place which sets the parameters on how street trading and charitable collections, etc, shall operate, the policy sets out how the local authority shall

administer and enforce the legislation. NE said that the Local Authority is keen to support local businesses.

3.3 NE set the structure for the working group, in that it would work through the policy, making recommendations for amendment or inclusion of any relevant matters. These will be agreed and minuted before they move onto the next item. These items will be then be included in a further draft, which will be discussed at the next working group. This was agreed by the working group.

4. Defining the Areas to Discuss

4.1 NE gave a synopsis of the street trading legislation, the current policy, and a brief summary of what street trading is, how it is currently administered and enforced. JR also gave an overview and indicated that this information is in the policy – [see pages 7-14]

4.2 The main areas for concern relate to street trading (particularly with regard to the Scunthorpe High Street [pages14]) and markets [pages 11 and 13].

4.3 MP indicated that there was already a “café-culture” for food businesses on the Scunthorpe High Street, which included tables and chairs sited, for cafés to use, and asked if this will be affected – NE said this is under review and a Policy is being written by PS Team. Any temporary trading sites, or other street activities already on the High Street will be taken into account when determining any high street application.

4.4 NE indicated that the text in blue/red in the policy were considerations that the Licensing Division had made with regard to concerns that have arisen through administering and enforcing the policy.

4.5 PG asked if the motoring schools that currently were sited on the Scunthorpe High Street, were licensed to be there. JR indicated that no activities, where there is commercial gain, are permitted, however, if the activity is a benefit to the public, i.e. awareness of new bus routes, then it may be considered. JR stressed that each activity is dealt with individually, and all must apply for permission.

4.6 JR indicated that trading on Scunthorpe High Street is an issue that has been noted on the policy for consideration [page12].

- 4.7 PS clarified his interest and involvement in enforcing his own legislation with street activities.
- 4.8 As the group made their way through each page, NE asked if anyone had any comments to make and JR made reference to the red/blue text, and informed the group why the text has been added to the policy, and also asked for their comments.
- 4.9 Para 8 – Notification on Applications for Consents
(e) amend title to Asset Management & Culture
(f) add Town Centre Management

JS asked that we add the definition of an itinerant trader, and other such phrases in the policy. This will be added to the glossary [page 22]

Para 9(1) – to add ‘the duration applied for is indicated on the consent, failure to renew results in lapse of consent’

Para 9(3) - PS asked if there were any provisions in the new draft with regard to semi-static street traders, ie burger vans/portacabins, and the signs that they display along the highway. JR indicated that there was a standard condition on street trading consents that prohibited this, but that this would be discussed further in the policy.

Para 9(4) – JR indicated that CRB checks would be required for persons who dealt with vulnerable adults/children. JS suggested that this would be only to those who worked alone, i.e. ice cream vans.

JS asked if this would apply to persons in fancy dress costume, i.e. performers, charitable collectors, etc, as they are not usually alone with the children. JR suggested that rather than CRB’s in this instance, ID badges may suffice. NE to clarify for legal definition.

Para 9(7) – amend to ‘application shall be rejected’, and also ‘Should info/conviction be received after issue, shall be referred to an Assessment Board, etc.

Para (2) – renewals. Make reference that onus is on licence/permit/consent holder to ensure they renew before expiry.

Para 10(1) – amend to ‘21 days or 15 working days (whichever is the longest) to make representations.....’

Para 10(2) – remove – duplicated (see Para 8)

Para 10(3) – typo amend to read ‘... been made regarding applications...’

Para 10(4) – typo – ‘assessment’

Para 10(9) – clarify seven days – whether consecutive or working days.

Para 12 – type – remove ‘maybe’ and replace with ‘may’

- 4.10 SW has been researching historic data on markets and fairs and gave an insight into what she found. A copy of this summary and any reference websites, etc, shall be forwarded to the working group for their information.

SB who had been asked by NLC Markets to look into the status of the statutory markets within North Lincolnshire, and he gave the working group an informative brief. SB stated that Brigg did have a market charter. He also stated that Scunthorpe/Ashby are statutory markets, which was granted and regulated under Section 50 of the Food Act

He stated that the statutory market is specific to the location and duration, which therefore does not allow for “extensions” , ie farmers or continental markets to be held near the market location, or on days other than that in the Act.

SB indicated that the North Lincolnshire Council are considering creating a policy which will allow, administer and control “occasional” markets within North Lincolnshire, to encompass farmer or continental markets. The content of the policy would have to be discussed and agreed, and it was agreed that it should work inline with the Street Trading Policy currently under review. He indicated no timescale for the implementation of this policy.

SB indicated that it would be best to control the numbers of “occasional” markets that would be permitted, and that it should be on a “first come-first served” basis.

The subject of car boot sales was raised, and asked if this is controlled, and if so, by whom. JR outlined the legislation with regard to trading a highway, or within 7 metres of a highway, and stated that any land where the public have access without payment, is deemed a

highway. Therefore, if there is signage or a barrier over the entrance/exit, stating that access can be restricted, then we deem it as private. This being the case it is not deemed street trading. We would then pass it to NLC planning, as it would be trading on private land, and might be a planning infringement as to the change of usage of the land.

SB stated that car boots are deemed markets and referred the group to recent case law [Newcastle CC v Noble]. Therefore once the "occasional" market policy is in place, it would also encompass these types of markets.

- 4.11 A general discussion then took place on suggestions as to how to raise the profile of the statutory market, or of any other markets in North Lincolnshire. NE suggested that everyone read the information that SW would be posting out to them, and the matter would be discussed in more detail at the next working group.

STREET TRADING AND COLLECTIONS POLICY REVIEW WORKING GROUP

**25 August 2009 – 2.00 pm
Function Room 1, Pittwood House,
Scunthorpe**

Present: Nicola Ellis, NLC Licensing (Chair)
Nick Bramhill – NLC Licensing
Sheila Wilson – NLC Licensing (Minutes)
Cllr Darrell Barkworth – Licensing Committee Chair and
Representative of STAG
Margaret Price – Tourism Services
John Fullerton – NLC Markets
Simon Batt – Legal & Democratic Services
Alan Searle – Barton Town Council
Kevin Lockwood – The Parishes
Peter Golightly – The Foundry
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1. Apologies

PC Barry Gardner – Humberside Police
Graham Fowler – NLC Markets
Phil Hotchin, NLC Neighbourhood Services
Caroline Maguire – Epw & Owston Ferry Town Council
Maureen Neal – Brigg Town Council
John Bailey – NLC Neighbourhood Services
Graham Hunt – NLC Neighbourhood Services
Jack Startin – Kirton in Lindsey Town Council
Pete Scott – NLC Highways

2. Minutes of Previous Meeting

- 2.1 (4.10) SB advised that a meeting has been scheduled with the Head of Property Asset & Culture to work on the Markets Policy.

NB has given his “agreement in principal” to the outcomes of this meeting, however, DB raised his concerns that this is a separate issue and should not impeach upon the workings or timescales of this Working Group. SB/NB agreed that there would be no delays in this regard.

3. Matters Arising

- 3.1 NB advised that as he was not present at the last working group due to other commitments he has looked at the previous comments and made certain amendments for clarity.

4. Amended Street Trading Policy - Comments

- 4.1 NB (13 now 19) Special Events - Food for immediate consumption will require a Street Trading Consent. All other foods sold for consumption at a later time (i.e. Jams, Spices etc) can be included in any Collective Consent that is applied for.

KL raised concerns over the collections of rubbish at these events. NB confirmed that an paragraph in this regard will be contained within the new Policy.

5 Working Through the Policy

- 5.1 (12 is now 17) More than One Trader in a Location
NB No amendments to the paragraph but it should be noted that some flexibility will be allowed in that consideration to the type of activity being carried out will be taking into account.

PG raised concerns over traders who operate in direct competition with shop traders.

NB stated that currently anyone wishing to operate in such an area has to validate their application and verify that they are offering a new commodity that cannot be found elsewhere. This requirement will not change. This applies to Street Traders only and Market Traders will fall under the jurisdiction of Markets.

- 5.2 (14 now 20) Trading in Pedestrian Areas (Scunthorpe/Brigg)
ALL It was agreed that any Street Traders wishing to submit application for the Town Centre should be encouraged to set the pitches in areas of low footfalls to encourage trade into these areas of town.

PG stated that Traders would want to be where high footfalls occurred.

MP commented regarding the differences between Occasional Stalls and Market Stalls. It was agreed that Occasional Stalls would be addition the current Markets and that these would be permitted to trade on days where the normal Market did not take place and in addition to this a ceiling of number of applications would be imposed so that there will be a diversity of goods on offer. It was also agreed that any occasional stalls should be of a reputable standard in both fabric of the stall and the quality of goods on offer to the public.

A discussion took place regarding appropriate fees and charges. This will be looked into at a separate meeting outside this current working group. However MP did state that any costs paid to Tourism/Town Centre Management was to cover running and clearing costs after an event. Any fees charged by Licensing for the issue of a Street Trading Consent is a separate

issue. DB raised concerns over what appeared to be a duplication of fees and again this will be looked at in a separate meeting outside this working group.

5.3 Charitable Events. This was another area of concern and it was agreed that the Policy needs to accommodate Charitable Stalls/Events.

5.4 PG raised concerns over who was to be responsible for Policing Occasional Markets, Street Trading and Special Events.

NB reported that currently with regards to the High Street CCTV report to Licensing any "abnormal or suspicious" activity and an officer will then attend if possible.

NE noted that Licensing is only a small team and sometimes it is not always possible to be as proactive as they should like to be.

DB commented that he has been aware that there has always be problem with the staffing arrangements of such a small team and again it was agreed with NB that this should be a topic for discussion outside this working group once the new Policy has been determined.

5.5 It was agreed that points 2, 3, 4 and 5 of Para 20 need more consultation by interested parties.

5.6 KL suggested to NB that a High Street "Walkabout" take place to identify areas of low footfall that would benefit from Occasional Traders/Street Trading. However, it would be advantageous if this Working Group had some knowledge of the Master Plan currently under discussion so all parties may work together for the benefit of the town/area.

5.7 It was agreed that current fees and charges for areas other than Scunthorpe and Brigg Town Centres will be looked at and amended accordingly.

Next Working Group scheduled for:

Monday 21st September 2009, International Room Pittwood House, 9:30hrs – 11:30hrs

(It should be noted that if any members of the Working Group would wish the meeting to commence at 10:00hrs then it would run for 1½ hrs only as this meeting room is unavailable after 11:30hrs)

STREET TRADING AND COLLECTIONS POLICY REVIEW WORKING GROUP

**21 September 2009 – 9.30 am
International Suite, Pittwood House,
Scunthorpe**

Present: Nicola Ellis - NLC Licensing (Chair)
Nick Bramhill – NLC Licensing
Joanne Robertshaw – NLC Licensing
Sheila Wilson – NLC Licensing (Minutes)
Cllr Darrell Barkworth – Licensing Committee Chair and
Representative of STAG
Christine Edwards – Tourism Services
Margaret Price – Tourism Services
Pete Scott – NLC Highways
Alan Searle – Barton Town Council
Kevin Lockwood – The Parishes
Peter Golightly – The Foundry
Cllr Carl Sherwood – Brigg & Wolds Ward

1. Apologies

PC Barry Gardner – Humberside Police
John Fullerton – NLC Markets
Simon Batt – Legal & Democratic Services
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Phil Hotchin, NLC Neighbourhood Services
Caroline Maguire – Epw & Owston Ferry Town Council
Maureen Neal – Brigg Town Council
John Bailey – NLC Neighbourhood Services
Graham Hunt – NLC Neighbourhood Services
Jack Startin – Kirton in Lindsey Town Council
Cllr Rob Waltham – Burringham & Gunness Ward

2. Minutes of Previous Meeting

No comments

3. Matters Arising

3.2 (5.2) PS asked if there had been any resolution in respect of proposed occasional market traders in the Town Centre. When was the “Walkabout” to be scheduled and if Licensing were aware of the proposed Winter Ice Rink and Stalls that were planned for the run up to Christmas 2009 in the Cole Street area.

A discussion took place in this regard and it was agreed that all concerned parties would participate in the Walkabout to be

scheduled for 24 September 2009, firstly at Brigg @ 9:30am then onto Scunthorpe Town Centre @ 2pm. NE/NB/KL/PG/CE/MP.

- 3.2 DB alerted the Working Group to the Scrutiny Panel taking place on 23/9/2009 and advised the Chair that it may be useful to request of copy of the agenda as some items may directly affect this Working Group.

4. Amended Street Trading Policy - Comments

- 4.1 A map of the town centre was provided to highlight those pedestrian areas of the town with low footfalls and the provision for occasional market stalls to encourage trade into those areas. The highlighted areas were as follows:

- Cole Street
- Jubilee Way
- Top End of High Street
- Wells Street/High Street for non-commercial awareness only

- 4.1.1 A discussion took place regarding the above suggestions and possible road closures on certain days and it was also noted that there is a fire route within Jubilee Way which should not be obstructed at any time.

- 4.2 NB confirmed that the Ice Cream Van currently situated in the Parishes will continue to trade on an annual licence and suggests that current Street Traders would inherit "Grandfather" rights unless they allow their consent to expire as the Licensing Department was not in favour of encouraging Street Traders in the bottom end of town. This Street Trader may count as one of the three permitted in this area of Cole Street.

5 Working Through the Policy

- 5.1 It was agreed that the amends so far were satisfactory.

- 5.2 20 (was 14). Trading on Pedestrian Areas (Scunthorpe/Brigg)
A discussion took place regarding the trading days on the pedestrianised areas as KL felt that Scunthorpe missed out to larger towns such as Doncaster, Hull, Sheffield and Leeds since there was very limited Sunday trading in the town centre. PG expressed concerns over non-trading on premium days also.

DB suggested that it may be possible to work towards a 7 day trading policy and this could be included in the next Policy review.

NB agreed that this would be looked into and reported back at a later date as it was felt that 7 day trading in certain locations may be possible.

CE confirmed that there might be a Winter Ice Rink plus other entertainment in the Cole Street area this year. Tourism are trying to achieve joint funding for this venture and this will also be subject to agreement with businesses already situated in Cole Street. There is currently a Street Closure consultation in progress to accommodate this. It would consist of a temporary structure from mid November up to Christmas and it is hoped it would be as successful as the one currently run in Lincoln every year. CE also requested that Town Centre Management accompany the Working Group on their "Walkabout". This was agreed. It was also confirmed that currently Licensing do not have a representative at STAG and it was proposed that NE attend the next meeting scheduled for 6pm that evening. VB to liase with Licensing with regard to dates and specific details of proposed activities for the run up to Christmas.

5.3 21 (was 15) Trading on Clearways

NB reiterated that a consent would not be issued for an application to trade on a Clearway. Licensing have the delegated authority to reject such an application on the grounds of road and public safety.

PS agreed that there were serious concerns from Highways in this regard as well as the amount of unauthorised advertising which appears to be springing up in the area. It was agreed that there needs to be a balance regarding advertising and that both Licensing and Highways need to adopt the same approach.

A discussion took place regarding the possibility to amend the current 7 meter provision within the Policy to a more acceptable distance from the highway. PS agreed there was justification to amend this giving the amount of street trading on private land which is considered to be a danger to public safety (i.e. Doncaster Road opposite Gallagher Retail Park).

NE stated that any concerns are always considered at the time of a consent renewal. SW confirmed that all interested parties are consulted with at the time of grant and or renewal.

5.4 22 (was 16) Markets and Fairs

A discussion took place with regards to charter markets and fairs and CE confirmed that a Policy is to be implemented in consultation with our Legal Department who are currently looking into this. Tourism have been approached by third parties

in relation to running Farmers Markets on a regular basis and these are currently being considered. It was, however, agreed that where food for immediate consumption would be apparent they would work closely with Licensing to ensure the correct consent were issued.

AS stated that currently the process of application was confusing and need to be clarified. This was agreed and will be addressed in the new Policy and all relevant information will be available on the NLC website as well as from the appropriate departments.

5.5 23 (was 17) Conditions

NB stated that one of the purposes of this Working Group was to ensure that duplications were avoided and that there was “clear signposting” in regard to the requirements of current legislation. NB will look at what other authorities request and if relevant incorporate into NLC Policy. It was agreed that this may also include a risk assessment which would be passed to Health & Safety to consider. CE asked if a guidance pack could be put together. NB stated this would be looked into but did not see any reason why this request could not be accommodated.

5.6 24 (was 18) Planning Permission

A discussion took place re change of use of private land (trading) and it was agreed that this needs to be agreed by all parties within NLC. Also as previously agreed the 7 metre rule would also have consideration for being changed.

5.7 25 (was 19) Licensing Act 2003

NE confirmed that the statement referring to legislation may not be changed within the Policy and would remain.

5.8 Part 2 – Charitable Collections

NB A statement to be included to tie this part of the Policy in with the Charities Act. It was agreed that the general public need to be better educated in some areas of charitable collections and the appropriate guidance would be published for general circulation.

5.9 Direct Debit Collections

Whilst it was agreed that this needs more enforcement NB clarified that when the Charities Act comes into force this would resolve any current issues.

5.10 Part 3 – Other Activities

It was agreed that Licensing will consult with Tourism (where possible) over Other Activities that are being considered for approval. However it should be noted that some activities cannot be enforced, these include Pedlars and Buskers. Pedlars come under the remit of the Police, although a Licensing Officer may request they keep moving around; and Busking can only be stopped should it be deemed to be causing a noise nuisance or an obstruction, and the person(s) moved on accordingly.

5.11 Part 4 – Enforcement

It was reiterated that Licensing work with many other divisions of NLC and outside bodies with regards to enforcement, and where possible will ensure that the majority of events are attended. However DB pointed out that Licensing is only a small team and other duties may sometimes prevent this. AS asked if more responsibility should be handed to an event organiser but NB stated that it would be considered as an abdication of the Licensing Departments' duties. However, it should be noted that all Licence Holders have some degree of responsibility once a consent is granted.

Next Working Group scheduled for:

**Monday 28th September 2009, Function Room 2, Pittwood House,
9:30hrs – 12:00hrs**

Final Working Group scheduled for:

**Monday 12th October 2009, Council Chambers, Pittwood House,
11:30hrs – 13:00hrs**

STREET TRADING AND COLLECTIONS POLICY REVIEW WORKING GROUP

**28 September 2009 – 9.30 am
Function Room 2 Pittwood House,
Scunthorpe**

Present: Nicola Ellis - NLC Licensing (Chair)
Nick Bramhill – NLC Licensing
Sheila Wilson – NLC Licensing (Minutes)
Cllr Darrell Barkworth – Licensing Committee Chair and
Representative of STAG
Kevin Lockwood – The Parishes
Peter Golightly – The Foundry
Cllr Carl Sherwood – Brigg & Wolds Ward

1. Apologies

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Alan Searle – Barton Town Council
Caroline Maguire – Epw & Owston Ferry Town Council
Maureen Neal – Brigg Town Council
John Bailey – NLC Neighbourhood Services
Graham Hunt – NLC Neighbourhood Services
Jack Startin – Kirton in Lindsey Town Council
Cllr Rob Waltham – Burringham & Gunness Ward

2. Minutes of Previous Meeting

No comments

3. Matters Arising

No comments.

4. Amended Street Trading Policy – Comments

- 4.1 Schedule 1 and Code has practice have been deleted from the conditions and signposted to the relevant department

- 4.2 22 Markets – It was agreed that this would be subject to working in conjunction with the new Markets Policy.
A discussion took place with regard to the Market Policy currently under review and it was agreed that Markets would be better equipped to take over the management of all Markets throughout North Lincolnshire.
NB would like to see all areas in NL given the opportunity to hold a market (i.e. 1 of the Statutory or Occasional Markets being discussed) and those places/days/dates be incorporated into the new Market Policy. This would avoid the need to apply for a consent for a special event (i.e. Barton Christmas Festival). It would also mean that this would be under the control of once central person instead of many divisions being involved. BD put the suggestion forward to the Strategy Group.
- 4.3 20 Trading on Pedestrian Areas (Scunthorpe and Brigg).
PG raised the issue of looking at what was already in place regarding the Parishes and Foundry to ascertain if any proposals would affect criteria already in place.
NB agreed and confirmed that it the onus of NLC and in particular the Highways to keep Highways and the pedestrianised areas in good repair. It was agreed that a statement to this effect would be incorporated into the new Policy at point 24 and also a statement to read that any liability would be the “Consent Holder or Their Agent”. It was also agreed that any applications for trading in The Parishes or The Foundry would be copied to PG for approval before any consent was granted.
NB confirmed that Wells Street areas outside HSBC Bank would be kept for awareness Street Activities (i.e. BBC Bus etc.) and there would be no Street Activities/Collections at the top end of the High Street.
PG would like confirmation on proposed costs for rents on pitches and also confirmation as to whether there would be any changes to the current Street Trading application form.
- 4.4 6 (3) 7 Metre Rule – this is to be discussed with Highways and amended as required and incorporated into this new Policy. To be confirmed at the next meeting.
- NB confirmed that a copy of the final draft Policy would be sent to all interested parties before the next scheduled meeting in order that any amends could be implemented before the proposals go before Licensing Committee in November.

Final Working Group scheduled for:
**Monday 12th October 2009, Council Chambers, Pittwood House,
11:30hrs – 13:00hrs**

STREET TRADING AND COLLECTIONS POLICY REVIEW WORKING GROUP

**12 October 2009 – 11.30 am
Function Room 1 Pittwood House,
Scunthorpe**

Present: Nicola Ellis - NLC Licensing (Chair)
Nick Bramhill – NLC Licensing
Sheila Wilson – NLC Licensing (Minutes)
Joanne Robertshaw – NLC Licensing
Christine Edwards – NLC Tourism Services
Simon Batt – Legal & Democratic Services
Kevin Lockwood – The Parishes
Peter Golightly – The Foundry
Pete Scott – NLC Highways
Alan Searle – Barton Town Council

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John Bailey – NLC Neighbourhood Services
Graham Hunt – NLC Neighbourhood Services
Jack Startin – Kirton in Lindsey Town Council
Cllr Rob Waltham – Burringham & Gunness Ward

2. Minutes of Previous Meeting

No comments

3. Matters Arising

- 3.1 SB re 4.2 (Markets) regarding comment that Markets to take over all Markets. Does not think should have been included. NB – agreed but pointed that that the comment was made in a general discussion and was the consensus of this working group that it would be advantageous is this were to happen.

3.2 PS re 4.3 (Trading on Pedestrian Areas) requested that any reference to the responsibility for Highways to keep these areas in good repair to be removed. NB agreed that this is not now included and any mention to Highways would be for directional purposes only. NB also agreed that the responsibility for clearing up would be down to “the Consent Holder or their Agent”.

5. Amended Street Trading Policy – Comments

4.1 Contents page will change to reflect the changes in the Policy.

4.2 Page 6 – all elements not relating to Licensing to be removed. Contact details to be included in appendices.

- a. Page 8 - Delegation amended as indicated.
- b. Page 10 Para 13 – Proof that appropriate checks must be in place for street traders i.e. Ice Cream Vans must be Enhanced due to their contact with children and vulnerable adults. These persons may require to be badged, JR commented that CRB’s would extend consultation process. NB stated that applications could be agreed “in principal” until disclosure returned.
- c. Page 12 Para 17 (3) – the wording “however this can be done via the organiser” to be included.
- d. Page 12 Para 18 (3) – still to be decided and included at the end of the Policy.
- e. Page 12 Para 18 (5) – PG/KL to decide suitability of applications before passing to Licensing for consultation/processing. Consultation period to remain as 21 days.
- f. Page 12 Para 19 – PS confirmed that it is a Highways legislation requirements that any street trading from vehicles must be at least 15 meters from a clearway.
- g. Page 13 Para 21 – moved see Para 8 – Delegation.
- h. Page 14 Para 25 – To remove and tie in with 15 metre ruling. This will include trading taking place where the public have free access (without payment). Discussions currently taking place with NLC Legal in this regard.
- i. Page 15 – Charitable Collections. Some additions and signposting to be included.

5. Working Through the Policy

- 5.1 Definition of “street” to be updated and to include any area where the public have free access, that is without payment, and to include laybys and possibly car boot sales.
- 5.2 Non Charitable events to be included in Special Events.
- 5.3 Charges – will be discussed at a later date and put into a separate document and then taken to committee for approval.
- 5.4 NB advised working group that although the Policy is reviewed every 3 years all Licensing Policies are submitted to an annual review and any issues arising may be dealt with at that time.

Consultation Ends: 13 October 2009

Reported Submitted: 23 October 2009

Licensing Committee: 10 November 2009