

NORTH LINCOLNSHIRE COUNCIL

**REGENERATION
CABINET MEMBER**

**WINTERTON NEIGHBOURHOOD PLAN – APPLICATION FOR
NEIGHBOURHOOD AREA STATUS**

1. OBJECT AND KEY POINTS IN THIS REPORT

- 1.1 To inform the Cabinet Member that Winterton Town Council have applied to have their area formally designated for the purposes of preparing a Neighbourhood Plan
- 1.2 To seek the Cabinet Member's agreement to advertise and consult on Winterton Town Council's application for neighbourhood area status.

2. BACKGROUND INFORMATION

- 2.1 The Localism Act 2011 (the Act) introduced new opportunities for local communities to get involved in the planning of their areas by preparing neighbourhood plans, neighbourhood development orders and community right to build orders. The Act and associated neighbourhood planning regulations gives town/parish councils and neighbourhood forums powers to shape and encourage delivery of new development.
- 2.2 Before town/parish councils or neighbourhood forums can begin the work of preparing a Neighbourhood Plan, they must apply to have the area they wish the plan to cover formally designated.
- 2.3 The council is responsible for receiving and determining applications for the designation of a neighbourhood area. The council is required to advertise the application for a six week consultation period. Following consideration of any representations, the council can then decide whether to designate the neighbourhood area.
- 2.4 Thereafter, the council is required to publicise the designation. Should the council refuse to designate a neighbourhood area, they must produce and publish a decision document outlining their reasons for doing so.
- 2.5 Winterton Town Council wishes to prepare a Neighbourhood Plan for their area. As such, they have submitted a suitable application to have their area formally designated (see Appendix 1). The council now needs to consult with the community and others on the application.
- 2.6 It should be noted that officers have worked with the town council over a period of several months to assist them towards taking forward a

neighbourhood plan. The local planning authority is under a duty to support and obliged by law to help people draw up their neighbourhood plans.

3. OPTIONS FOR CONSIDERATION

3.1 There are two options for consideration

3.1.1 **Option 1** – advertise Winterton Town Council’s application for neighbourhood area status and undertake a six week public consultation on the application.

3.1.2 **Option 2** – do not advertise Winterton Town Council’s application for neighbourhood area status and do not undertake a six week public consultation on the application.

4. ANALYSIS OF OPTIONS

4.1 **Option 1** would ensure that the council meets its duties under the Localism Act 2011 and the Neighbourhood Planning (General) Regulations 2012 to advertise applications of the neighbourhood area status. It would also allow the council to discharge its duty to support communities wishing to undertake neighbourhood planning. There is no reason not to advertise the application for consultation purposes. This is the preferred option.

4.2 Adopting **Option 2** would result in the council not meeting its duties under the Localism Act 2011 and the Neighbourhood Planning (General) Regulations 2012. It would also mean that the council would not discharge its duty to support communities wishing to undertake neighbourhood planning. Furthermore, it would delay Winterton Town Council in the timely preparation of their Neighbourhood Plan.

5. RESOURCE IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)

5.1 Financial

The council can submit bids to the Department for Communities & Local Government (DCLG) for funding assistance to cover its costs in terms of some aspects of neighbourhood planning. This includes for providing advice/assistance. The neighbourhood planning process also includes for an independent examination of the plan and for a community referendum that ensures that the community has a final say on whether a neighbourhood plan is adopted. The available funding assistance is intended to help meet any costs arising from these processes. From April 2013 to March 2014, local planning authorities can claim up to £30,000 of neighbourhood planning grant for each designated neighbourhood area. DCLG will make stage grant payments to reflect the work involved in getting a plan to the point of publication prior to examination

Communities undertaking neighbourhood planning can also apply to the 'Supporting Communities in Neighbourhood Planning Programme' for financial assistance. They can apply for up to £7,000 to help them with their costs. Also parishes with a neighbourhood plan are eligible for up to 25% of any Community Infrastructure Levy (CIL) monies arising from developments in their area.

5.2 Staffing

The Spatial Planning team will provide the staffing resources required for neighbourhood planning. Officers in Legal and Democratic Services will organise and administer any referendum that is subsequently required.

5.3 There are no further resource implications.

6. OUTCOME OF INTEGRATED IMPACT ASSESSMENT (IF APPLICABLE)

6.1 An integrated impact assessment was completed and no issues of concern were apparent.

7. OUTCOMES OF CONSULTATION AND CONFLICTS OF INTEREST DECLARED

7.1 Consultation has taken place with relevant officers within the council and any comments incorporated into the preceding information. Officers have worked with the town council over a period of several months to assist them towards taking forward a neighbourhood plan.

8. RECOMMENDATIONS

8.1 That Cabinet Member agrees to advertise Winterton Town Council's application for neighbourhood area status and undertake a six week public consultation on the application.

DIRECTOR OF PLACES

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SCUNTHORPE
North Lincolnshire
DN16 1AB
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Date: 21 November 2013

Background papers used in the preparation of this report:

- Localism Act 2011
- Statutory Instrument 2012 No. 637 – *The Neighbourhood Planning (General) Regulations 2012* (TSO, 2012)



TOWN & COUNTRY PLANNING ACT 1990

NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012

APPLICATION TO DESIGNATE A NEIGHBOURHOOD AREA

www.northlincs.gov.uk

Publication of applications on the North Lincolnshire Council website

Please note that the information provided on this application form may be published on the Authority's website. If you require any further clarification, please contact Spatial Planning.

1. Town/Parish Council or Neighbourhood Forum contact

Name ANGEZA GROUNDS (TOWN CLERK)

Address WINTERTON TOWN COUNCIL THE ARK, 52 WEST STREET, WINTERTON

Post Code DN15 9QF

Telephone 01724 488085

E-mail wintertoncouncil@talktalkbusiness.net

2. Additional Contact Details (if different from section 1)

Name PAUL MUMBY

Address

Post Code

Telephone

E-mail makkidee@live.co.uk

3. Relevant body: Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5C of the 2012 Regulations

Yes Name of Town/Parish Council or Neighbourhood Forum WINTERTON TOWN COUNCIL

4. Name of Neighbourhood Area: Please give a name which your neighbourhood area will be formally known.

WINTERTON NEIGHBOURHOOD AREA

5. Extent of the area: Please indicate below and attach an Ordnance Survey plan showing the intended extent of the area.

Whole of Town/Parish boundary area Part of Town/Parish area Joint with neighbouring town/parish Neighbourhood Forum area

Please describe below why you considered the extent of the neighbourhood area is appropriate.

THE NEIGHBOURHOOD AREA HAS THE SAME EXTENT AS THE PARISH BOUNDARY TO ENSURE THAT NO AREA COVERED BY THE COUNCIL IS EXCLUDED FROM CONSIDERATION BY THE (FINISHED) NEIGHBOURHOOD PLAN.



Please note that the information provided on this application form may be published on the Authority's website. If you require any further clarification, please contact Council Planning.

Please continue on a separate sheet if required

6. Intention of Neighbourhood Area: Please indicate which of the following you intend to undertake within your neighbourhood area.

- Neighbourhood Plan Neighbourhood Development Order Community Right to Build Order

7. Additional joint town/parish details: If you are applying with an adjoining town/parish or parishes please give the clerk's details for each town/parish.

N/A

8. Support from North Lincolnshire Council: If you need support from the council, please indicate what form of support you would like to have.

- Support to Prepare Plan Funding Support Support with Evidence Base
 General Advice Support with Consultation Other (please state)

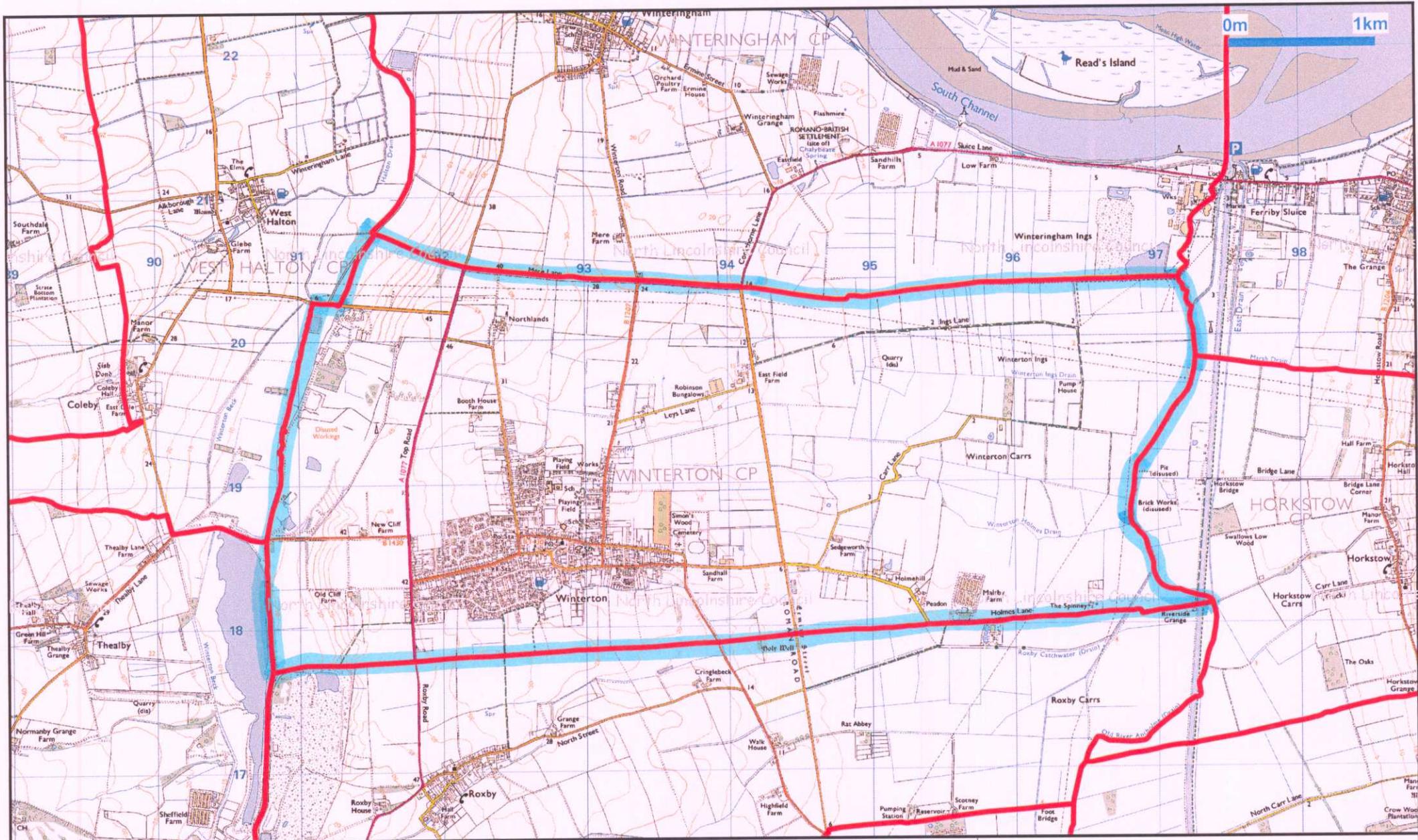
9. Declaration: I/we hereby apply to designate a neighbourhood area as described on this form and the accompanying plan. In the case of joint town/parish applications, names from each town/parish would be required.

Names: Date:
 Date:

10. Returning the Form/More Information: Please send your completed form to the address below or contact us via the methods set out below if you need more information.

Spatial Planning
 Planning & Regeneration
 Places Directorate
 North Lincolnshire Council
 Civic Centre
 Ashby Road
 Scunthorpe
 DN16 1AB

Telephone: (01724) 297573/297577
 Fax: (01724) 297886
 E-mail: spatial.planning@northlincs.gov.uk
 Web: www.northlincs.gov.uk



Title: Winterton Parish

Drawing No:

Version: 1

Drawn by: langrimbley

Date: 13/05/2013

Scale @A4 1:35560



Director of Places
Peter Williams

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