

NORTH LINCOLNSHIRE COUNCIL

**POLICY AND FINANCE
CABINET MEMBER**

GOVERNMENT SINGLE DATA LIST 2015-16

1. OBJECT AND KEY POINTS IN THIS REPORT

- 1.1 To inform the cabinet member of the changes to the government's Single Data List for 2015-16.
- 1.2 The Single Data List sets out the data returns that council are required to submit to central government.
- 1.3 The revised list identifies that the council must submit 142 separate returns comprising 480 individual data sets in 2015-16.

2. BACKGROUND INFORMATION

- 2.1 Following the removal of much of the burden of inspection and national performance frameworks in 2010, the number of data returns which councils were required to submit to central government was reduced when the former National Indicator Set was replaced by the Single Data List (SDL).
- 2.2 Following consultation with local authorities in late 2010, a draft list containing the data collections and surveys that central government required from local government for 2011/12 was published. At the end of the consultation period, in February 2011, DCLG published a draft list of the returns that had been identified by that point. This was an extensive list comprising some 162 data returns.
- 2.3 Since 2011/12 there has been an annual review of the SDL in order to review whether additional data returns could be removed from the list to further reduce the burden on local government.
- 2.4 DCLG has recently issued the SDL for 2015-16 and a number of amendments to collection have been made. In the first list produced in 2011/12 there were 201 collection headings and 638 individual data sets. The amount of collections has reduced over the last four years and the list for 2015/16 identifies that there will be 142 separate collections and 480 individual data set returns.
- 2.5 The returns removed from the list for 2015/16 are set out below.

Collection	Requesting Government Department
Capital Forecast Return	DCLG
NNDR Mid-Year Forecast	DCLG
Pupil Referral Unit	DFE
SEN Statement Needs Completion	DFE
Pupil Referral Unit Census	Department of Health

Abuse of Vulnerable Adults	Department of Health
LPG Pipework Inspection	DWP/HSE
Family Intervention Project Monitoring	DFE
County Matters Planning Fees Return	DCLG
Fraud & Corruption Survey	DCLG
Flood Risk Management	DEFRA

2.6 There has been the addition of one new collection in relation to Oral Health Surveys. A summary of the Single Data List is attached as an appendix to the report.

2.7 Sector-led improvement is the approach to improvement put in place by local authorities and the Local Government Association (LGA) following the abolition of the previous national performance framework. It is based on the fundamental principles that councils are responsible for their own performance and are accountable for it locally. Therefore the majority of the data supplied to the various central government departments is used for their information and decision making. 160 (33%) of the 480 data sets supplied are used to produce national tables which compare performance between local authorities.

These relate to areas such as:

- Housing
- Homelessness
- Development Control
- Finance
- Children in Need
- Road Condition
- Housing Benefits

2.8 This data is used by the Business Performance & Improvement team to provide the council with an annual value for money profile.

2.9 The Business Performance & Improvement team works with services to coordinate the submission of the data returns and ensures that high standards of data quality are maintained. Performance in respect of data quality audits is reported periodically to the Audit Committee.

3. OPTIONS FOR CONSIDERATION

3.1 There are no options for consideration as the report is for information only.

4. ANALYSIS OF OPTIONS

4.1 See 3.1

5. RESOURCE IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)

5.1 Financial

There are no direct financial implications relating to this report.

5.2 Staffing

Staff time is involved council-wide with the coordination, collection and submission of the data returns and also in ensuring that data quality meets satisfactory standards.

5.3 Property

No immediate impacts.

5.4 Information Technology

No immediate impacts.

6. **OTHER IMPLICATIONS (STATUTORY, ENVIRONMENTAL, DIVERSITY, SECTION 17 - CRIME AND DISORDER, RISK AND OTHER)**

6.1 As detailed in the main body of the report.

7. **OUTCOMES OF CONSULTATION**

7.1 The Single Data list has been previously been discussed at the Information, Improvement & VfM group.

8. **RECOMMENDATIONS**

8.1 That the cabinet member notes the requirements of the Government's Single Data List for 2015-16.

DIRECTOR OF POLICY & RESOURCES

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Background Papers:
Government Single Data List 2015-16

Single data list of central government data requirements from local government 2015-2016	New	Reference
Central government departments	Dept.	
National Fraud Initiative (NFI)	CO	170-00
House Building Return (P2a)	DCLG	002-00
Housing Flows Reconciliation Form (HFR)	DCLG	003-00
CORE (Continuous Recording) of lettings by local authorities	DCLG	065-00
Local Authority activity under the homelessness provisions of the 1996 Housing Act (P1E)	DCLG	009-00
Rough sleepers - Local Authority Form	DCLG	010-00
Count of traveller caravans	DCLG	013-00
Housing Capital Receipts pooling - LOGASNet collection	DCLG	167-00
Annual Green Belt (AGB1) return	DCLG	020-00
PS1/2 General Development Control statistical returns	DCLG	021-00
CPS1/2 General Development Control statistical returns	DCLG	022-00
Revenue Summary (RS)	DCLG	026-00
Revenue Grants (RG)	DCLG	027-00
Revenue Outturn (RO)	DCLG	028-00
Trading Services Return (TSR)	DCLG	029-00
Subjective Analysis Return (SAR)	DCLG	030-00
Revenue Account budget (RA)	DCLG	032-00
Revenue Account Specific and Special Grants (SG)	DCLG	033-00
Capital Outturn Return (COR) 1/2	DCLG	035-00
Capital Outturn Return (COR) 3	DCLG	036-00
Capital Outturn Return (COR) 4	DCLG	037-00
Capital Outturn Return (COR) 5: supplementary return	DCLG	038-00
Capital Estimates Return (CER)	DCLG	040-00
Capital Payments and Receipts (CPR1 to CPR 4)	DCLG	041-00
Council Tax Requirement (CTR1/CTR2/CTR3)	DCLG	042-00
Quarterly Return of Council Taxes and Non-domestic rates (QRC1 to QRC3)	DCLG	043-00
Quarterly Return of Council Taxes and Non-domestic rates (QRC4)	DCLG	166-00
Quarterly Revenue Outturn (QRO)	DCLG	044-00
Council Tax Base (CTB)	DCLG	045-00
National Non-domestic Rates Return (NNDR) 1	DCLG	046-00
National Non-domestic Rates Return (NNDR) 3	DCLG	048-00
Local Government Pension Scheme Funds Form (SF3)	DCLG	050-00
Monthly Borrowing and Lending Inquiry	DCLG	051-00
Quarterly Borrowing and Lending Inquiry	DCLG	052-00
Public Contracts Regulations 2006	DCLG	213-00
Fire and rescue incident data	DCLG	060-00
Fire and rescue service non-financial annual returns	DCLG	061-00
Fire Fighters Pension Fund - Non-financial data	DCLG	172-00
Fire Fighters Pension Fund - Financial data	DCLG	173-00
Local Authority Housing Statistics	DCLG	252-00
Emissions from local authority own estate and operations	DECC	067-00
Imports of products of animal origin from third countries	DEFRA	068-00
Animal Welfare: during transport	DEFRA	069-00
Animal Health & Welfare Management and Enforcement System (AMES)	DEFRA	071-00
Return of expenditure incurred and prosecutions undertaken under the Animal Health Act 1981 and incidences of disease in	DEFRA	073-00

imported animals			
Local Pollution Control Statistical Survey (LPCSS)	DEFRA		075-00
Incidents under the Environmental Damage Regulations 2009	DEFRA		078-00
Fly-tipping incidents (Flycapture)	DEFRA		079-00
Flood and coastal erosion risk management and sustainable drainage systems	DEFRA		080-00
Local nature conservation/biodiversity	DEFRA		160-00
WasteDataFlow - LA waste management statistics	DEFRA		082-00
Local Authority Private Water Supplies Data submission	DEFRA		083-00
Pollutant Release and Transfer Registers	DEFRA		256-00
Local Authorities statistical information on Smallholdings (County Farms)	DEFRA		257-00
Child Death Review Panels (LSCB1)	DfE		086-00
Children in Need Census	DfE		087-00
Children Looked After (CLA) (SSDA903)	DfE		088-00
Private Fostering (PF1)	DfE		090-00
Children's Social Care Workforce	DfE		091-00
Secure Children's Homes (SA1)	DfE		092-00
Early Years Census	DfE		096-00
Early Years Foundation Stage Profile (EYFSP)	DfE		098-00
Admissions: Parental Preferences met	DfE		100-00
Admissions: report to the School Adjudicator	DfE		101-00
Key Stage assessment data	DfE		161-00
School Census	DfE		159-00
Alternative Provision Census	DfE		102-00
Parental Responsibility Measures – Attendance	DfE		104-00
School Admissions Appeals	DfE		107-00
School Capacity	DfE		108-00
School Condition	DfE		216-00
School Exclusion Appeals	DfE		109-00
School Workforce Reviews	DfE		111-00
Section 251 financial return	DfE		113-00
Teacher Pension Contributions	DfE		117-00
Teacher Pension Service	DfE		118-00
NEET 16-18 Year-Olds	DfE		119-00
Chief Finance Officer Sign-Off Statements	DfE		120-00
Consistent Financial Reporting (CFR)	DfE		171-00
Children with Statements of Special Educational Needs (SEN2)	DfE		189-00
Child-level data on the reason a two-year-old is being funded for an early education place	DfE		259-00
Concessionary Travel Survey	DfT		121-00
Local bus punctuality	DfT		122-00
Taxi Survey	DfT		125-00
Blue Badge Parking Survey	DfT		127-00
Highway inventory data	DfT		129-00
Winter salt stock holdings	DfT		251-00
Road condition data	DfT		130-00
Road Lengths Survey	DfT		132-00
Single Housing Benefit Extract (SHBE)	DWP		146-00
Housing Benefits Recoveries and Fraud Return (HBRF)	DWP		147-00
Returns on outcome of DWP data-matching referrals on HB claims	DWP		148-00
Returns on individual HB related prosecutions and sanctions	DWP		149-00
Housing Benefit (HB) subsidy estimates and claims	DWP		150-00

Discretionary Housing Payment (DHP) estimates and claims	DWP		151-00
Whole of Government Accounts (WGA)	HMT(DCLG)		183-00
Alcohol and Late Night Refreshment Licensing	HO		163-00
Central government's arm's length bodies	ALB		
Weights and measures enforcement (section 70)	BIS/NMO		001-00
Gambling Licensing Authority Returns	DCMS/GC		207-00
Developments in flood risk areas	DEFRA/EA		243-00
Strategic Overview of Flood and Coastal Erosion risk	DEFRA/EA		245-00
Reporting on EU Flood Risk Regulations	DEFRA/EA		246-00
Newly Qualified Teachers - Induction Returns	DfE/NCTL		200-00
Adoption data set and adoption self assessment	DfE/Ofsted		217-00
Placement data collection	DfE/Ofsted		218-00
Childcare inspection data	DfE/Ofsted		219-00
Social Care data	DfE/Ofsted		221-00
Foster care data set and self assessment	DfE/Ofsted		222-00
Local Authority Data Collection of Linked and Federated Provision	DfE/Ofsted		224-00
Local Authority Adult and Community Learning provision.	DfE/Ofsted		225-00
Schools capital outturn	DfE/EFA		203-00
Information to support calculations of the minimum funding guarantee to Academies	DfE/EFA		206-00
Adult Social Care Survey (ASCS)	DH/HSCIC		135-00
Mental Health Guardianship (SSDA702) return	DH/HSCIC		138-00
Deprivation of Liberty Safeguards (DoLS) Return	DH/HSCIC		139-00
Carers Survey	DH/HSCIC		140-00
National Minimum Data Set – Social Care (NMDS-SC) workforce data	DH/HSCIC		142-00
Register of blind and partially sighted people (SSDA902)	DH/HSCIC		144-00
Safeguarding Adults Collection	DH/HSCIC		258-00
Short and Long Term Support (SALT)	DH/HSCIC		260-00
Adult Social Care Finance Return (ASC-FR)	DH/HSCIC		261-00
National Child Measurement Programme (NCMP)	DH/PHE		253-00
Collation of NHS Health Check quarterly data return	DH/PHE		254-00
Oral Health Surveys	DH/PHE	Y	262-00
Health & Safety Enforcement Data (LAE1)	DWP/HSE		154-00
Health & Safety Prosecutions database	DWP/HSE		155-00
Youth Justice Management Information System (YJMIS)	MoJ/YJB		180-00
Other independent public bodies	Other		
Food Hygiene (LAEMS)	FSA		190-00
Food Standards (LAEMS)	FSA		191-00
Imported Food (LAEMS)	FSA		192-00
Central Lists of Feed Business Establishments	FSA		193-00
Approved Food Premises	FSA		194-00
Imported Food Safeguard Measures	FSA		195-00
Animal Feed Data returns	FSA		196-00
Food Hygiene Rating Scheme (FHRS)	FSA		197-00
Electoral Statistics	ONS		215-00
Quarterly Public Sector Employment Survey - local authority data collection	ONS		054-00
Other public bodies NOT part of the Single Data List (x)	Other (x)		
Performance Standards for Electoral Registration Officers	EC		227-00
Performance Standards for Returning Officers	EC		228-00
Return of statistical information relating to conduct of elections	EC		232-00
Statement of results	EC		250-00

Statement of Postal Ballot Papers	EC		229-00
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(x) Collections by the Electoral Commission are included here for completeness. The Commission is a body entirely independent from Government and these returns are not subject to the normal arrangements for the single data list.

Department acronyms

<u>Dept.</u>	<u>Central government departments</u>
CO	Cabinet Office
DCLG	Department for Communities and Local Government
DECC	Department of Energy and Climate Change
DEFRA	Department for Environment, Food and Rural Affairs
DfE	Department for Education
DfT	Department for Transport
DWP	Department for Work and Pensions
HMT(DCLG)	HM Treasury (via DCLG)
HO	Home Office
<u>Body</u>	<u>Central government's agencies and bodies</u>
BIS/NMO	Department for Business, Innovation and Skills - National Measurement Office
DCMS/GC	Department for Culture, Media and Sport - Gambling Commission
DEFRA/EA	Department for Environment, Food and Rural Affairs - Environment Agency
DfE/Ofsted	Department for Education - Office for Standards in Education, Children's Services and Skills
DfE/EFA	Department for Education – Education Funding Agency
DfE/NCTL	Department for Education – National College for Teaching & Leadership
DH/HSCIC	Department of Health - The Health and Social Care Information Centre
DH/PHE	Department of Health - Public Health England
DWP/HSE	Department for Work and Pensions - Health and Safety Executive
MoJ/YJB	Ministry of Justice - Youth Justice Board
<u>Other</u>	<u>Other independent public bodies</u>
FSA	Food Standards Agency
ONS	Office for National Statistics
<u>Other (x)</u>	<u>Other public bodies NOT part of the Single Data List (x)</u>
EC	Electoral Commission

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Note:

The Single Data List is a list of all data returns that central government requires from local government relating to their function as a local authority. Most of the returns listed are completed directly by the local authority but returns are included in the list where the authority has some other form of mandatory involvement, such as in producing the Schools Census.

The list does not cover:

1. Data returns which local authorities complete voluntarily;
2. Data which local authorities may be required to provide in the course of applying for, or as a condition of receiving or participating in, a specific grant, project or programme;
3. Returns not directly relating to their role as local authorities – for example because they are

employers;

4. Ad hoc requests which may be required in exceptional circumstances and
5. Data that councils are required to publish locally to facilitate local accountability but which are not required to be submitted to central government – for example data provided under the Local Government Transparency Code of Recommended Practice.

For items 2 and 3 in the above list, the requirement to provide data will be set out elsewhere by the relevant body.

Department for Communities and Local Government
March 2015