

**NORTH LINCOLNSHIRE COUNCIL**

**ADULT AND CHILDREN'S SERVICES  
CABINET MEMBER**

**SCHOOL GOVERNORS – INSTRUMENT OF GOVERNMENT  
AND EXPRESSIONS OF INTEREST FOR THE TRENTSIDE FEDERATION**

**1. OBJECT AND KEY POINTS IN THIS REPORT**

- 1.1 To consider approving the Instrument of Government for The Trentside Federation to be effective from 1 September 2011
- 1.2 To consider expressions of interest for authority governors on The Trentside Federation from the two existing governing bodies of St Martin's Church of England Primary School (voluntary aided) and West Butterwick Church of England Primary School (voluntary controlled).

**2. BACKGROUND INFORMATION**

- 2.1 On 6 April 2011 St Martin's Church of England Primary school (voluntary aided) and West Butterwick Church of England Primary School (voluntary controlled) agreed to form a hard federation of the two schools from 1 September 2011. The head teacher is currently the executive head teacher of the two schools.
- 2.2 The governors, at a meeting of the joint governing bodies, agreed a new instrument of government and it is being submitted for approval by the local authority.
- 2.3 The existing governors on the two governing bodies were invited to complete an expression of interest form if they wished to be considered for the new Trentside Federation Governing Body.

**3. ISSUES FOR CONSIDERATION**

(i) Instrument of Government

- 3.1 One option available would be to approve the new Instrument of Government (as attached at Appendix B). This would ensure that the Instrument complied with the recommendations of St Martin's Church of England Primary School and West Butterwick Church of England Primary School governing bodies for the hard federation.

3.2 The other option would be not to approve the new Instrument of Government. This decision would go against the recommendations of the two governing bodies.

(ii) Expression of Interest

3.3 One option available would be to consider the expressions of interest from existing governors on the two governing bodies and appoint authority governors to the new federation (Appendix A)

3.4 The other option would be not to appoint persons named on the list who had submitted a request to be appointed to the new federation on 1 September 2011.

**4. ANALYSIS OF OPTIONS**

(i) Instrument of Government

4.1 If the Instrument of Government was approved the federation would be complying with statutory regulations and the federation could commence on 1 September 2011. The number of authority governors required is two.

4.2 If the new Instrument of Government was not approved The Trentside Federation could not start on 1 September 2011 and the governing bodies of St Martin's Church of England School and West Butterwick Church of England Primary School would have to continue as two separate bodies.

(ii) Expression of Interest

4.3 If the persons who had expressed an interest were appointed this would ensure there was authority governor representation by 1 September 2011 at the inauguration of the governing body of The Trentside Federation.

4.4 If the persons were not appointed there would be no representation for authority positions on the governing body of the new federation on 1 September 2011.

**5. RESOURCE IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)**

5.1 None

**6. OTHER IMPLICATIONS (STATUTORY, ENVIRONMENTAL, DIVERSITY, SECTION 17 - CRIME AND DISORDER, RISK AND OTHER)**

6.1 Statutory

Education School Governance (Constitution) (England) Regulations 2007

The School Governance (Federations) (England) Regulations 2007

## 7. OUTCOMES OF CONSULTATION

- 7.1 The governing bodies published proposals for the federation and consulted with the following:
- The Diocese of Lincoln Board of Education
  - the local authority
  - all staff paid to work at the two schools
  - every person known to them to be a parent of a registered pupil at either school
  - the Secretary of State.
- 7.2 The outcome of the statutory consultations with various bodies was considered at a joint meeting of the St Martin's Church of England Primary School and West Butterwick Church of England Primary School governing bodies on 6 April 2011.
- 7.3 The governing bodies have jointly agreed on a name for the federation and the composition of the governing body.
- 7.4 The outcome of this consultation is the Instrument which is presented for approval.

## 8. RECOMMENDATIONS

- 8.1 It is recommended that approval be given to the Instrument of Government for The Trentside Federation to be effective from 1 September 2011 (see Appendix B).
- 8.2 It is recommended that appointments for authority governors be made to The Trentside Federation from the list appended to this report (see Appendix A); subject to the persons being eligible to serve and the provision of an enhanced CRB clearance.

DIRECTOR OF CHILDREN AND YOUNG PEOPLE'S SERVICE

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**Background Papers used in the preparation of this report: None**

**Expressions of Interest  
Trentside Federation**

<b>School</b>	<b>Governor</b>	<b>Governor to be Appointed</b>
Trentside Federation	New Position	Mr N Dance
Trentside Federation	New Position	Mrs S Cooper

**INSTRUMENT OF GOVERNMENT  
VOLUNTARY AIDED AND VOLUNTARY CONTROLLED SCHOOLS  
IN A FEDERATION**

- 1 The name of the federation is The Trentside Federation.
- 2 The names and categories of the schools in the federation are:
  - St Martin's Church of England Primary School (voluntary aided)
  - West Butterwick Church of England Primary School (voluntary controlled)
- 3 The name of the governing body is "the governing body of The Trentside Federation".
- 4 The governing body shall consist of the following:
  - 4 x parent governors (two from St Martins and two from West Butterwick)
  - 2 x authority governors
  - 5 x staff governors (including the head teacher and two members of staff from St Martins and two from West Butterwick (in the event that either school is unable to satisfy the criterion then the place can be filled by someone meeting the criterion from the other school)
  - 2 x community governors (representing each constituent school community)
  - 6 x foundation governors (including two ex officio governors who will normally be the parish priests)
- 5 Total number of governors 19.
- 6 The foundation governors shall comprise:-
  - (a) two ex officio foundation governors appointed by the Lincoln Diocesan Board of Education (principal officiating minister).
  - (b) two foundation governors being members of the Church of England appointed by the Diocese of Lincoln Board of Education after consultation with West Butterwick Parochial Church Council.
  - (c) two foundation governors being members of the Church of England appointed by the Diocese of Lincoln Board of Education after consultation with Owston Ferry Parochial Church Council.
  - (d) in the event that either Parochial Church Council is unable to fill their places then such vacant places can be filled by someone from the other Parochial Church Council.

- 7 (a) The holders of the following offices shall be foundation governors ex officio:-
- (i) **Parish Priest of the Epworth Group**
  - (ii) **Parish Priest of the Benefice of Haxey/Owston**
- (b) **The Archdeacon of Stow and Lindsey after consultation with the Rural Dean of the Isle of Axholme** shall appoint a foundation governor to act in the place of the ex officio foundation governor whose governorship derives from the office named in (a) above, in the event that that the ex officio foundation governor is unable or unwilling to act as a foundation governor or has been removed from office under regulation 23(2) of the Regulations.
- 8 **The Archdeacon of Stow and Lindsey** may request the removal of any ex-officio foundation governor and appoint a substitute governor.
- 9 Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level. The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils.
- 10 This instrument of government comes into effect on 1 September 2011.
- 11 This instrument was made by order of North Lincolnshire Council Local Authority on 11 July 2011.
- 12 A copy of the instrument must be supplied to every member of the governing body (and the head teacher if not a governor) and to the appropriate religious body.