

**NORTH LINCOLNSHIRE COUNCIL**

**CHILDREN'S SERVICES  
CABINET MEMBER**

**ESTABLISHMENT OF THE POST OF LOCAL SAFEGUARDING CHILDREN'S BOARD  
CHILD DEATH OVERVIEW PANEL COORDINATOR**

**1. OBJECT AND KEY POINTS IN THIS REPORT**

- 1.1 To gain approval for the creation of the post of Local Safeguarding Children's Board Child Death Overview Panel Coordinator.

**2. BACKGROUND INFORMATION**

- 2.1 The Local Safeguarding Children's Board (LSCB) has been established in line with The Children Act 2004. As part of the statutory responsibilities of the LSCB it must implement a Child Death Overview Panel (CDOP) from the 1 April 2008.
- 2.2 The LSCB has undertaken work with partner agencies to look at the implementation of a CDOP in North Lincolnshire. A scoping day was held and cost benefit exercise completed to detail how the CDOP could be arranged.
- 2.3 The CDOP will be responsible for reviewing all unexpected child deaths in North Lincolnshire and having oversight of all child deaths.
- 2.4 The CDOP will be required to function in line with the Statutory Guidance Working Together to Safeguard Children 2006, Chapter 7.

**3. OPTIONS FOR CONSIDERATION**

- 3.1 The role of the postholder is to co-ordinate and administrate the CDOP to ensure effective discharge of its functions. This includes acting as a central point of contact in implementing the rapid response procedures to ensure timely and sufficient exchange of information between medical services, Police, the Coroner and a possible range of other agencies who may have been involved with the deceased and their family.
- 3.2 The postholder will ensure reports are collated within timescales set out in procedures and panels are convened and serviced with all the relevant information to enable the panel to identify and learn any themes or patterns that may emerge and may need to be the basis of future planning to safeguard children in the area.

#### **4. ANALYSIS OF OPTIONS**

- 4.1 The CDOP is a statutory requirement and the co-ordinator post is essential in ensuring the smooth functioning and operation of multi-agency working in collating information, presenting reports and convening and servicing the CDOP.

#### **5. RESOURCE AND OTHER IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)**

##### 5.1 Financial

The cost of this grade 8 post (including on costs at 25.9%) is £6,642 per annum, (£19,926 over the fixed term three year period). This will be met from the Child Death Review Area Based Grant.

##### 5.2 Staffing

The post will be based in the LSCB team and be supervised by the Strategic Coordinator for the Local Safeguarding Children's Board.

#### **6. OTHER IMPLICATIONS (STATUTORY, ENVIRONMENTAL, DIVERSITY, SECTION 17 - CRIME AND DISORDER, RISK AND OTHER)**

##### 6.1 Statutory

To ensure Compliance with The Children Act 2004.

##### 6.2 Environmental and Other

None.

#### **7. OUTCOMES OF CONSULTATION**

- 7.1 The Local Safeguarding Children's Board of 19 March 2008 agreed a proposal to create the LSCB CDOP Coordinator post.

- 7.2 The post has undergone job evaluation and has been graded at a grade 8

#### **8. RECOMMENDATIONS**

- 8.1 That Children's Services Cabinet Member endorses the creation of the post of Local Safeguarding Children's Board Child Death Overview Panel Coordinator.
- 8.2 That the report is forwarded to Corporate Services Cabinet Member for approval.

SERVICE DIRECTOR CHILDREN, STRATEGY AND PARTNERSHIPS

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**Background Papers used in the preparation of this report:**

Working Together to Safeguard Children 2006

## SCHEDULE

Post No	To be confirmed
Post Title	Child Death Overview Panel Co-ordinator
Grade	8
Grade approved?	Yes
Hours WTE	360 hours per year
Contract Type	Three Year Fixed Term
Start & End date	Start date – asap
Establishment	Children, Strategy and Partnerships
Cost Centre	CF764
Funding source	Child Death Review Area Based Grant
Essential car user?	No
Mid Point costings, inc 29.5% on costs	£19,926