

NORTH LINCOLNSHIRE COUNCIL

**CHILDREN'S SERVICES
CABINET MEMBER**

**ESTABLISHMENT OF THE POST OF STRATEGIC ACCESS MANAGER AND
DELETION OF THE POST OF SENIOR EDUCATION OFFICER (SCHOOLS)**

1. OBJECT AND KEY POINTS IN THIS REPORT

- 1.1 To seek approval for the creation of the post of Strategic Access Manager
- 1.2 To seek approval to delete the post of Senior Education Officer (Schools)

2. BACKGROUND INFORMATION

- 2.1 In December 2006, Cabinet approved the establishment of a single service for children and young people (minute 616 refers).
- 2.2 It was agreed that the existing structures for Education Learning and Achievement (ELA) and Children's Services (CS) were realigned to achieve the integration anticipated by Every Child Matters (ECM) and the Children Act 2004 and that the single service for Children and Young People be organized and managed within the divisions of Children, Strategy and Partnerships and Learning, Schools and Communities.
- 2.3 In March 2008, Corporate Services Cabinet Member approved the second phase of service realignment to create a single service for children and young people, in which personnel and resources were realigned across Children, Strategy and Partnerships and Learning Schools and Communities (minute 119 refers).
- 2.4 The line management of School Support Services was transferred to Children, Strategy and Partnerships.

3. OPTIONS FOR CONSIDERATION

- 3.1 The role of Senior Education Officer was established as part of the traditional establishment of a Local Education Authority. This post is no longer required in this form in the new Children and Young People's Service.

- 3.2 It is proposed that the post of Senior Education Officer (Schools) be deleted.
- 3.3 In order to best meet the needs of Children and Young Peoples service, under the Every Child Matters Agenda a new post is required to provide a more strategic lead in support of schools.
- 3.4 It is proposed that the post of Strategic Access Manager be created.

4. ANALYSIS OF OPTIONS

- 4.1 The Strategic Access Manager will be responsible for the co-ordination, management and development of a diverse and complex range of services including Capital and Asset management, Access, School Admissions, Governor Services, Education Transport, Student Services and School Visits. The post of Strategic Access Manager is required to ensure that these statutory and legislative requirements are met.
- 4.2 If the proposals are not approved, it would result in non-compliance of statutory and legislative functions.

5. RESOURCE IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)

5.1 Financial

The mid point cost of the JNC Band 5 post (including on costs at 29.5%) is 63,563.

The mid point cost of the grade 12 post (including on costs at 29.5%) is 57,215.

The net annual saving of the above proposals would be £6,348.

5.2 Staffing

Staffing implications are outlined in the body of the report.

6. OTHER IMPLICATIONS (STATUTORY, ENVIRONMENTAL, DIVERSITY, SECTION 17 - CRIME AND DISORDER, RISK AND OTHER)

- 6.1 There are no other implications associated with this report.

7. OUTCOMES OF CONSULTATION

- 7.1 Unions have been consulted and no concerns have been raised.

8. **RECOMMENDATIONS**

- 8.1 The Cabinet Member endorses the deletion of Senior Education Officer (Schools).
- 8.2 The Cabinet Member endorses the creation of Strategic Access Manager.
- 8.3 That the Cabinet Member forwards the report to Corporate Services Cabinet Member for approval.

SERVICE DIRECTOR CHILDREN, STRATEGY AND PARTNERSHIPS

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Background Papers used in the preparation of this report: N/A

SCHEDULE

	DELETE	CREATE
Post No	LCCM0010	TBC
Post Title	Senior Education Officer (Schools)	Strategic Access Manager
Grade	JNC Band 5	12
Grade approved?	Yes	Yes
Hours WTE	37	37
Contract Type	Permanent	Permanent
Start & End date	End Date – April 08	Start Date - asap
Establishment	Learning, Schools and Communities	Children, Strategy and Partnerships
Cost Centre	E107, E673, E107G, E675	E107, E673, E107G, E675
Funding source	Core Budget	Core Budget
Essential car user?	Yes	Yes
Mid Point costings, inc 29.5% on costs	£63,563	£57,215