

**NORTH LINCOLNSHIRE COUNCIL**

**SAFER, GREENER AND CLEANER PLACES  
CABINET MEMBER**

**TEMPORARY CLOSURE OF CARLTON STREET CAR PARK**

**1. OBJECT AND KEY POINTS IN THIS REPORT**

- 1.1 To seek the approval of the Cabinet member to close the Carlton Street Car park between 26 March 2018 and 7 April 2018.

**2. BACKGROUND INFORMATION**

- 2.1 For a number of years a travelling pleasure fair has visited Scunthorpe each Easter and on most occasions has been sited on the surface car park in Carlton Street.
- 2.2 On these occasions use of the car park has been suspended, a legal agreement entered into and the approval has been granted by the Council.
- 2.3 A request has been received for use of the car park once again between 26 March and 7 April 2018.
- 2.4 A request to site the Fair on the Car Park in Scunthorpe has been submitted to the Multi Agency Event Safety Advisory Group (ESAG) which includes, Property Services, Environmental Health and Humberside Police.
- 2.5 The Council are required to post a Formal Notification in the local Press about the Closure of the Car Park for the said period.
- 2.6 An urgent decision is required as notice will need to be served on the car park closure by the 12/3/18.

**3. OPTIONS FOR CONSIDERATION**

- 3.1 It is proposed to seek approval once again for the closure of part of the Carlton Street pay and display car park.

**4. ANALYSIS OF OPTIONS**

- 4.1 Approving the partial closure would allow the travelling pleasure fair to once again come to Scunthorpe should the Special Events Advisory group agree and the Council agree.

4.2 Since there are no other suitable sites available in the town centre, not approving the closure would mean the Easter Fair could not take place.

## **5. RESOURCE IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)**

5.1 A formal contract is put in place between the Council and the Provider of the Fair. A sum of £2200 is paid to Parking Services to compensate for the loss of car parking income.

5.2 A further Contract and Licence Agreement is also issued to the Provider by the Councils Estates and Property Services. This sets out a Code of Conduct in relation to the operation of the fair. It also clarifies that the liabilities associated with the operation are with the Fair Provider and not the Council.

## **6. OUTCOMES OF INTEGRATED IMPACT ASSESSMENT (IF APPLICABLE)**

6.1 Not applicable.

## **7. OUTCOMES OF CONSULTATION AND CONFLICTS OF INTERESTS DECLARED**

7.1 The Proposal to hold the Fair has been submitted to the Events Safety Advisor Group. They will consider the application after the approval for the Car Park closure has been agreed.

7.2 There has been no formal consultation; however, the fair has operated for many years with very little record of negative feedback from businesses and residents

7.3 There are no known conflicts of interest.

## **8. RECOMMENDATIONS**

8.1 That permission is given to temporarily close part of the Carlton Street pay and display car park, from 26 March 2018 to 7 April 2018.

DIRECTOR: CHILDREN AND COMMUNITY RESILIENCE

Civic Centre  
Ashby Road Scunthorpe  
SCUNTHORPE  
North Lincolnshire  
DN16 1AB

Author: Stuart Minto  
Date: 26 February 2018

**Background Papers used in the preparation of this report: None**