

NORTH LINCOLNSHIRE COUNCIL

DEPUTY LEADER

**BARTON UPON HUMBER NEIGHBOURHOOD PLAN - APPLICATION FOR
NEIGHBOURHOOD AREA STATUS**

1. OBJECT AND KEY POINTS IN THIS REPORT

- 1.1 To inform the Cabinet Member that Barton upon Humber Town Council has applied to have its area formally designated for the purpose of preparing a Neighbourhood Plan
- 1.2 To seek the Cabinet Member's approval to advertise and consult on Barton upon Humber Town Council's application for Neighbourhood Area status.

2. BACKGROUND INFORMATION

- 2.1 The Localism Act 2011 introduced new opportunities for local communities to get involved in planning their areas by preparing Neighbourhood Plans, neighbourhood development orders, and community right to build orders. The Act and associated neighbourhood planning regulations give town/parish councils and neighbourhood forums powers to shape and encourage delivery of new development.
- 2.2 Before town/parish councils or neighbourhood forums can begin the work of preparing a Neighbourhood Plan they must apply to have the area they wish the plan to cover to be formally designated.
- 2.3 The Council is responsible for receiving and determining applications for the designation of a Neighbourhood Area. The Neighbourhood Planning (General) Regulations 2012 (as amended) prescribe time limits for the determination of a Neighbourhood Area application. They require the Council to advertise the application for a consultation period of not less than six weeks.
- 2.4 Barton upon Humber Town Council wishes to prepare a Neighbourhood Plan for its area. An application to have the whole parish formally designated was submitted to the Council on 9 October 2019. The Council now needs to consult with the community and others

on the application which is included at Appendix 1 together with a map showing the extent of the area at Appendix 2.

- 2.5 Once the application for designation is publicised and comments invited a decision must be issued within 13 weeks. Thereafter, the Council is required to publicise the designation. If the Council fails to determine the application within 13 weeks it must designate the Neighbourhood Area.
- 2.6 The local planning authority is under a duty to support and is obliged by law to help people draw up their Neighbourhood Plans. The Place Planning and Housing team has addressed Town Council meetings and held discussions as part of awareness-raising about neighbourhood planning and to explain the neighbourhood planning process.

3. OPTIONS FOR CONSIDERATION

- 3.1 There are two options for consideration:
- 3.2 **Option 1** advertise Barton upon Humber Town Council's application for Neighbourhood Area status and undertake a six-week public consultation period on the application.
- 3.3 **Option 2** do not advertise Barton upon Humber Town Council's application for Neighbourhood Area status and do not undertake a six-week public consultation period on the application.

4. ANALYSIS OF OPTIONS

- 4.1 **Option 1** would ensure that the Council meets its duties under the Localism Act 2011 and the Neighbourhood Planning Regulations (as amended) to advertise an application for Neighbourhood Area status. It would also allow the Council to discharge its duty to support communities wishing to undertake neighbourhood planning.
- 4.2 This is the preferred option as there is no reason to not advertise the application for consultation purposes.
- 4.3 Adopting **Option 2** would mean that the Council would not meet its duties under the Localism Act 2011 and the Neighbourhood Planning (General) (Amendment) Regulations 2016. It would also mean that the Council would not discharge its duty to support communities wishing to undertake neighbourhood planning.
- 4.4 Furthermore, it would delay Barton upon Humber Town Council in the timely preparation of its Neighbourhood Plan. If the Council fails to determine the application within 13 weeks it must designate the Neighbourhood Area.

5. FINANCIAL AND OTHER RESOURCE IMPLICATIONS (e.g. LEGAL, HR, PROPERTY, IT, COMMUNICATIONS etc.)

Financial

- 5.1 The Council can submit bids to the Ministry of Housing, Communities and Local Government (MHCLG) for funding assistance. This is intended to cover its costs in terms of some aspects of neighbourhood planning including providing advice and assistance to local communities. Local planning authorities can claim £20,000 once they have set a date for a referendum following a successful examination.
- 5.2 The neighbourhood planning process includes the requirement for an independent examination of the plan and for a referendum that ensures the community has a final say on whether a Neighbourhood Plan is adopted. These should be organised and paid for by the local authority.
- 5.3 Central Government's 2018-22 Neighbourhood Planning Support Programme aims to continue delivering support to communities who are interested in creating a Neighbourhood Plan. Community groups are able to access a range of free help including financial support and the latest planning expertise from trained professionals to guide them through the process of preparing a Neighbourhood Plan.
- 5.4 All groups undertaking a Neighbourhood Plan are eligible to apply for Basic Grant Funding up to £9,000. Technical Support is also available for eligible groups facing more complex issues in developing a Plan. It includes professional support and advice on technical or process issues.
- 5.5 Groups meeting the eligibility criteria can also apply for Additional Grant Funding up to £8,000 in addition to the Basic Grant. This will take the total amount of grant available to £17,000. Affordable Housing for Sale Grant Funding is a new element to the programme and is running as a pilot scheme during 2019-20. Groups that are wishing to bring forward affordable housing for sale may be eligible for further grant funding of up to £10,000 to help develop these ideas.
- 5.6 Also, parishes with a Neighbourhood Plan are eligible to receive up to 25% of any Community Infrastructure Levy (CIL) monies arising from development in their area.

Staffing

- 5.7 The Place Planning and Housing team will provide the staffing resources required for supporting the neighbourhood planning process. Officers in Legal and Democratic Services will organise and administer the referendum that will determine whether a Neighbourhood Plan is to form part of the development plan.
- 5.8 There are no further resource implications.

6. OTHER RELEVANT IMPLICATIONS (e.g. CRIME AND DISORDER, EQUALITIES, COUNCIL PLAN, ENVIRONMENTAL, RISK etc.)

- 6.1 There are no implications for decisions on crime and disorder arising from the implementation of recommendations in this report.
- 6.2 There are no equalities issues arising from the implementation of recommendations in this report. However, as the Neighbourhood Plan develops, all sections of the local community will be encouraged to shape the contents of the Plan.
- 6.3 Development of a Neighbourhood Plan in Barton upon Humber will, through community involvement, participation and engagement, potentially contribute towards all three priorities set out in the Council Plan.
- 6.4 There are no environmental implications and significant risks arising from the implementation of recommendations in this report. However, as the Neighbourhood Plan develops, it will seek to protect the environment and integrate environmental considerations with a view to promoting sustainable development.

7. OUTCOMES OF INTEGRATED IMPACT ASSESSMENT (IF APPLICABLE)

- 7.1 An integrated impact assessment has been completed and no issues of concern are apparent.

8. OUTCOMES OF CONSULTATION AND CONFLICTS OF INTERESTS DECLARED

- 8.1 The Place Planning and Housing team has held discussions with the Parish Council as part of awareness-raising about neighbourhood planning and to explain the neighbourhood planning process.

9. RECOMMENDATIONS

- 9.1 That the Cabinet Member notes the contents of this report.
- 9.2 That the Cabinet Member agrees to:
- advertise Barton upon Humber Town Council's application for Neighbourhood Area status; and
 - undertake a six-week public consultation on the application.

DIRECTOR: BUSINESS DEVELOPMENT

Church Square House
Scunthorpe
North Lincolnshire
DN15 6NL

Author: Dave Lofts
Date: 21 October 2019

Background papers used in the preparation of this report:

- Town and Country Planning Act 1990 (as amended)
- Localism Act 2011
- The Neighbourhood Planning (General) Regulations 2012 (as amended)
- Barton upon Humber Town Council's application to have their area formally designated for the purposes of preparing a Neighbourhood Plan
- Neighbourhood Planning Act 2017



TOWN & COUNTRY PLANNING ACT 1990

NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012

APPLICATION TO DESIGNATE A NEIGHBOURHOOD AREA

Publication of applications on the North Lincolnshire Council website

Please note that the information provided on this application form may be published on the Authority's website. If you require any further clarification, please contact Spatial Planning.

1. Town/Parish Council or Neighbourhood Forum contact

Name: Shirley Richards (Town Clerk/RFO)
Address: Barton Town Council Offices, The Assembly Rooms, Queen Street, Barton upon Humber
Post Code: DN18 5QP
Telephone: 01652 633598
Email: bartontownclerk@btconnect.com

2. Additional Contact Details (if different from section 1)

Name: Liz Bennet
Address: Neighbourhood Plan Steering Group, c/o The Ropewalk, Maltkiln Lane, Barton upon Humber.
Post Code: DN18 5JT
Telephone: 01652 660380
Email: liz@the-ropewalk.co.uk

3. Relevant body: Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5C of the 2012 Regulations

X Yes Name of Town/Parish Council or Neighbourhood Forum: Barton upon Humber Town Council
No

4. Name of Neighbourhood Area: Please give a name which your neighbourhood area will be formally known.

Barton upon Humber Neighbourhood Area

5. Extent of the area: Please indicate below and attach an Ordnance Survey plan showing the intended extent of the area.

X Whole of Town/Parish boundary area
Part of Town/Parish area
Joint with neighbouring town/parish
Neighbourhood Forum area

Please describe below why you considered the extent of the neighbourhood area is appropriate.

As development boundaries for Barton could change with the new Local Plan, the entire electoral ward of Barton seems to most logical area to consider in the context of the Barton Neighbourhood Plan. Tourism and the rural economy and associated infrastructure are likely to be key parts of Barton's development over the coming years, so having an area that includes those opportunities will bring the greatest coherence to the Neighbourhood Planning process, rather than just the existing built area of the town itself. Using the entire ward will also enable links to be made with the emerging Barrow upon Humber Neighbourhood Plan, and any future initiative from South Ferriby, and other parishes on the boundary.

Please continue on a separate sheet if required

6. Intention of Neighbourhood Area: Please indicate which of the following you intend to undertake within your neighbourhood area.

Neighbourhood Plan Neighbourhood Development Order Community Right to Build Order

7. Additional joint town/parish details: If you are applying with an adjoining town/parish or parishes please give the clerk's details for each town/parish.

n/a

8. Support from North Lincolnshire Council: If you need support from the council, please indicate what form of support you would like to have.

Support to Prepare Plan Funding Support Support with Evidence Base
 General Advice Support with Consultation
 Other (please state):

9. Declaration: I hereby apply to designate a neighbourhood area as described on this form and the accompanying plan. In the case of joint town/parish applications, names from each town/parish would be required.

Names	Shirley Richards on behalf of Barton-upon-Humber Town Council	Date	9/10/19
		Date	

10. Returning the Form/More Information: Please send your completed form to the postal address/email address below or contact us via the methods set out below if you need more information.

Place Planning & Housing
North Lincolnshire Council
Church Square House
30-40 High Street
Scunthorpe
North Lincolnshire
DN15 6NL

Telephone: (01724) 297485 / 297573
E-mail: spatial.planning@northlincs.gov.uk
Web: www.northlincs.gov.uk

 Barton upon Humber Parish Boundary

