

NORTH LINCOLNSHIRE COUNCIL

**ENVIRONMENT AND STRATEGIC PLANNING
CABINET MEMBER**

**BOTTESFORD AND YADDLETHORPE NEIGHBOURHOOD PLAN -
APPLICATION FOR NEIGHBOURHOOD AREA STATUS**

1. OBJECT AND KEY POINTS IN THIS REPORT

- 1.1 To inform the Cabinet Member that Bottesford Town Council has applied to have its area formally designated for the purpose of preparing a Neighbourhood Plan.
- 1.2 To seek the Cabinet Member's agreement to approve Bottesford Town Council's application for Neighbourhood Area status.

2. BACKGROUND INFORMATION

- 2.1 The Localism Act 2011 introduced new opportunities for communities to get involved in planning their areas by preparing neighbourhood plans, neighbourhood development orders and community right to build orders. The Act and associated neighbourhood planning regulations give town/parish councils and neighbourhood forums powers to shape and encourage delivery of new development.
- 2.2 Before a town/parish council or neighbourhood forum can begin the work of preparing a neighbourhood plan they must apply to have the area they wish the plan to cover to be formally designated. Bottesford Town Council submitted an application to the Council on 15 September 2020 to have the whole parish formally designated with the intention of starting work on a neighbourhood plan. The application is included at Appendix 1 together with a map showing the extent of the area at Appendix 2.
- 2.3 North Lincolnshire Council is responsible for receiving and determining applications for the designation of a Neighbourhood Area. The Neighbourhood Planning (General) Regulations 2012 explain the requirements for the determination of a Neighbourhood Area application.
- 2.4 Part (1) of Section 5A of the amended Neighbourhood Planning Regulations removes the requirement to consult on an area application in certain circumstances.

These circumstances include where the neighbourhood area consists of the whole of the town/parish council area and where none of the neighbourhood area extends outside the town/parish council area. Part (2) of Regulation 5A stipulates that the local planning authority must exercise their powers under section 61G of the 1990 Act to designate the specified area as a neighbourhood area.

2.5 The local planning authority is obliged by law to help people as they prepare their neighbourhood plans and is under a duty to support such communities. In order to raise awareness and explain the neighbourhood planning process the Place Planning team has met with the Town Council.

3. **OPTIONS FOR CONSIDERATION**

3.1 The application satisfies all the Neighbourhood Planning Regulations requirements relating to area designation and, therefore, North Lincolnshire Council should designate the neighbourhood area.

3.2 **Option 1** designate Bottesford Town Council's application for Neighbourhood Area status.

3.3 **Option 2** do not designate Bottesford Town Council's application for Neighbourhood Area status.

4. **ANALYSIS OF OPTIONS**

4.1 **Option 1** ensures that the Council meets its duties under the Localism Act 2011 and the Neighbourhood Planning Regulations (as amended) to designate an application for Neighbourhood Area status. It would also allow the Council to discharge its duty to support communities wishing to undertake neighbourhood planning.

4.2 **Option 2** means that the council would not meet its duties under the Localism Act and the Neighbourhood Planning Regulations to designate an application for Neighbourhood Area status. Also, it would not allow the Council to discharge its duty to support communities wishing to undertake neighbourhood planning.

5. **FINANCIAL AND OTHER RESOURCE IMPLICATIONS (e.g. LEGAL, HR, PROPERTY, IT, COMMUNICATIONS etc.)**

Financial

5.1 The council can submit bids to the Ministry of Housing, Communities & Local Government (MHC&LG) for funding assistance. This is intended to cover its costs in terms of some aspects of neighbourhood planning including providing advice and assistance to local communities.

From April 2020 local planning authorities can claim £5,000 for the first five neighbourhood areas designated and £20,000 once they issue a decision statement detailing their intention to send a plan to referendum.

- 5.2 The neighbourhood planning process includes the requirement for an independent examination of the plan and for a referendum that ensures the community has a final say on whether a neighbourhood plan is to form part of the development plan for the area. These should be organised and paid for by the local authority.
- 5.3 The Government's 2018-22 Neighbourhood Planning Support Programme aims to continue delivering support to communities interested in creating a neighbourhood plan. Community groups will be able to access a range of free help including financial support and latest planning expertise from trained professionals to guide them through the process of preparing a neighbourhood plan.
- 5.4 All groups undertaking a neighbourhood plan are eligible to apply for up to £10,000 in basic grant. They can also apply for technical support to help with work on their neighbourhood plan. Groups meeting the eligibility criteria are also able to apply for additional grant of up to £8,000 in addition to the basic grant. This will take the total amount of grant available to £18,000. Communities looking to bring forward Affordable Housing may also be eligible for further grant funding of up to £10,000 to help develop these ideas.
- 5.5 Also, parishes with an adopted neighbourhood plan are currently eligible to receive up to 25% of any Community Infrastructure Levy (CIL) monies arising from development in their area.

Staffing

- 5.6 The Place Planning team will provide the staffing resources required for supporting the neighbourhood planning process. Officers in Legal and Democratic Services will organise and administer the referendum that will determine whether a neighbourhood plan is to form part of the development plan.
- 5.7 There are no further resource implications.

6. OTHER RELEVANT IMPLICATIONS (e.g. CRIME AND DISORDER, EQUALITIES, COUNCIL PLAN, ENVIRONMENTAL, RISK, etc.)

- 6.1 There are no implications for decisions on crime and disorder arising from the detail in this report.
- 6.2 There are no equalities issues arising from the detail in this report. However, as the neighbourhood plan develops, all sections of the local community will be encouraged to shape the contents of the Plan.

6.3 Development of a neighbourhood plan in Bottesford will, through community involvement, participation and engagement potentially contribute towards all three priorities set out in the Council Plan.

6.4 There are no environmental implications and significant risks arising from the implementation of recommendations in this report. However, as the neighbourhood plan develops it will seek to protect the environment and integrate environmental considerations with a view to promoting sustainable development.

7. OUTCOMES OF INTEGRATED IMPACT ASSESSMENT (IF APPLICABLE)

7.1 Failure to designate the neighbourhood area would mean that the council would not meet its duties under the Localism Act and the Neighbourhood Planning Regulations. This could also impact on the council's reputation for supporting local communities in their aspirations to develop neighbourhood plans.

8. OUTCOMES OF CONSULTATION AND CONFLICTS OF INTERESTS DECLARED

8.1 The Place Planning team held discussions with the Town Council as part of awareness-raising about neighbourhood planning and to explain the neighbourhood planning process.

9. RECOMMENDATIONS

9.1 That the Cabinet Member notes the contents of this report.

9.2 That the Cabinet Member endorses the approach set out in Option 1 of this report to designate Bottesford Town Council's application for Neighbourhood Area status.

DIRECTOR OF BUSINESS DEVELOPMENT

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SCUNTHORPE
North Lincolnshire
DN15 6NL

Author: Dave Lofts

Date: 09 October 2020

Background papers used in the preparation of this report:

- Town and Country Planning Act 1990 (as amended)
- Localism Act 2011
- The Neighbourhood Planning (General) Regulations 2012 (as amended)
- Neighbourhood Planning Act 2017
- Bottesford Town Council's application to have their area formally designated for the purposes of preparing a neighbourhood plan

TOWN & COUNTRY PLANNING ACT 1990

NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012

APPLICATION TO DESIGNATE A NEIGHBOURHOOD AREA

Please note that the information provided on this application form may be published on the Council website. Contact the Place Planning Team if you require any further clarification.

1. Town/Parish Council or Neighbourhood Forum

Name	BOTTESFORD TOWN COUNCIL
Address	CIVIC HALL, VALLEY PARK BRAMLEY CRESCENT BOTTESFORD SCUNTHORPE
Post Code	DN16 3SN
Telephone	01724 859057
Email	CLERK@BOTTESFORD.ORG

2. Additional Contact (if different from section 1)

Name	
Address	
Post Code	
Telephone	
Email	

3. RELEVANT BODY: Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5 (1)(c) of the 2012 Regulations

<input checked="" type="checkbox"/>	Yes	Name of Town/Parish Council or Neighbourhood Forum:	BOTTESFORD TOWN COUNCIL
<input type="checkbox"/>	No		

4. NAME OF NEIGHBOURHOOD AREA: Please give a name by which your neighbourhood area will be formally known

BOTTESFORD AND YADDLETHORPE

5. EXTENT OF THE AREA: Please indicate below and attach an Ordnance Survey plan showing the intended extent of the area

<input checked="" type="checkbox"/>	Whole of Town/Parish boundary area	<input type="checkbox"/>	Part of Town/Parish area
<input type="checkbox"/>	Joint with neighbouring town/parish	<input type="checkbox"/>	Neighbourhood Forum area

Please explain why you consider the extent of the neighbourhood area is appropriate

WITHOUT A NEIGHBOURHOOD PLAN IN PLACE THE DEVELOPMENT OF LAND AROUND BOTTESFORD AND YADDLETHORPE WILL BE CARRIED OUT AGAINST THE INTERESTS OF THE RESIDENTS. A NEIGHBOURHOOD PLAN WOULD GIVE THE PUBLIC MEANS OF CONTROL TO ENABLE THE INFRASTRUCTURE TO BE IN PLACE BEFORE ANY DEVELOPMENT TAKES PLACE. THE RECENT LARGE PUBLIC RESPONSE TO SEVERAL DEVELOPMENTS IN BOTTESFORD AND YADDLETHORPE SHOW THERE IS A GREAT INTEREST FROM RESIDENTS TO BE INFORMED AND PART OF ANY PLANNED CHANGES FOR THEIR AREA.

[Empty box for additional information]

Please continue on a separate sheet if required

6. INTENTION OF NEIGHBOURHOOD AREA: Please indicate which of the following you intend to undertake within your neighbourhood area

Neighbourhood Plan Neighbourhood Development Order Community Right to Build Order

7. ADDITIONAL JOINT TOWN/PARISH DETAILS: If you are applying with an adjoining town/parish or parishes please provide the clerk's details for each town/parish

[Empty box for joint town/parish details]

8. SUPPORT FROM NORTH LINCOLNSHIRE COUNCIL: Please indicate what type of support you would like to have from the Council (tick all relevant boxes)

Support to Prepare Plan Funding Support Support with Evidence Base
 General Advice Support with Consultation
 Other (please state): [Empty box]

9. DECLARATION: I/We hereby apply to designate a neighbourhood area as described on this form and the accompanying plan - in the case of joint town/parish applications a name from each town/parish is required

Names: L LIDDLE - TOWN CLERK *[Signature]* Date: 14 SEPTEMBER 2020
[Empty box] Date: [Empty box]

10. RETURNING THE FORM: Please send your completed form to the postal address/email address below or contact us via the methods set out below if you need more information

Place Planning Team
North Lincolnshire Council
Church Square House
30-40 High Street
Scunthorpe
North Lincolnshire
DN15 6NL

Telephone: (01724) 297485 / 297573
E-mail: spatial.planning@northlincs.gov.uk
Web: www.northlincs.gov.uk

 Bottesford Town Council Boundary

